



## County Recordors' Association of the State of California 2017 Document Reference and Indexing Manual

Are you having a problem in preparing and/or recording various legal documents associated with your real property-related transactions?

**The County Recordors' Association of California has the answer.**

We have developed and continue to maintain the Recordors' Document Reference and Indexing Manual. It provides the user with basic document requirements, what can or cannot be recorded, and definitions common to legal documentation and the recording process.

All Sections of the Manual have been appropriately updated and document titles have been cross-indexed to provide rapid location of specific recording and indexing information.

The Recordors' Document Reference and Indexing Manual is available electronically. For more information regarding the Document Reference and Indexing Manual, please contact Florence Shimano at (415) 473-6093, or complete and return the order form with your payment below.

The annual subscription rate, based on your County's population is due for the period of January 1, 2017 through December 31, 2017. Subscription dues will continue to support CRAC Continuing Education program and related activities for your staff such as the annual Staff Workshops.

Once your payment is received you will be provided instructions and access to the DRIM page on the CRAC website where you can view, download and print the Manual, at [www.craonline.org](http://www.craonline.org)

**Detach and Mail with Payment – Please allow 2 to 4 weeks for confirmation**

### GOVERNMENT USE ONLY

#### 2017 Edition – Recordors' Document Reference & Indexing Manual – Fee

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**Mail Order Form and Payment To: Florence Shimano, Chief Deputy Recorder  
Marin County Assessor-Recorder-County Clerk  
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